



Financial statements

*Augustana Students' Association*

May 31, 2017

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# Review Engagement Report

To the Members of  
Augustana Students' Association

We have reviewed the statement of financial position of Augustana Students' Association as at May 31, 2017 and the statements of operations, changes in net assets, and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the society.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with the Canadian accounting standards for not-for-profit organizations.

*Grant Thornton LLP*

Chartered Professional Accountants

Camrose, Canada  
September 7, 2017

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# Augustana Students' Association

## Statement of Operations

(Unaudited)

Year ended May 31

2017

2016

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### Revenue

Student fees	\$ 181,231	\$ 176,242
Rental revenue	651	661
Other revenue	13,367	13,343
Used book store revenue - net of expenses	3,435	2,558
Project revenue (Schedule 2)	24,720	30,092
Interest income	<u>1,375</u>	<u>164</u>

224,779                      223,060

### Expense

Administrative expenses (Schedule 1)	58,944	60,484
Awards and bursaries	20,517	19,560
Office manager	60,876	59,647
Project expenses (Schedule 2)	<u>70,430</u>	<u>79,835</u>

210,767                      219,526

Excess of revenue over expense                      \$ 14,012                      \$ 3,534

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See accompanying notes and schedules to the financial statements.

**Augustana Students' Association**  
**Statement of Financial Position**

(Unaudited)  
 May 31

2017

2016

**Assets**

Current

Cash (Note 3)	\$ 68,088	\$ 45,513
Term deposits (Note 3)	183,630	170,034
Accounts receivable	263	21,344
Prepaid expense	<u>2,100</u>	<u>1,204</u>
	<u>\$ 254,081</u>	<u>\$ 238,095</u>

**Liabilities**

Current


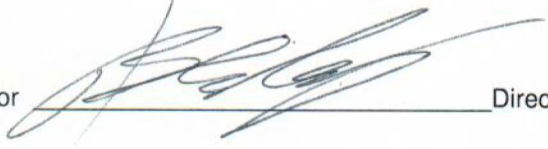
Accounts payable and accrued liabilities (Note 4)	\$ 14,799	\$ 14,689
Deferred revenue (Note 5)	<u>12,171</u>	<u>10,307</u>
	<u>26,970</u>	<u>24,996</u>

**Net assets**

Internally restricted (Note 6)	199,246	181,712
Unrestricted	<u>27,865</u>	<u>31,387</u>
	<u>227,111</u>	<u>213,099</u>
	<u>\$ 254,081</u>	<u>\$ 238,095</u>

Commitment (Note 8)

On behalf of the Board


Director

Director

See accompanying notes and schedules to the financial statements.

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## Augustana Students' Association Statement of Changes in Net Assets

(Unaudited)

Year ended May 31

2017

2016

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	<u>Unrestricted</u>	<u>Internally Restricted</u>	<u>Total</u>	<u>Total</u>
Balance, beginning of the year	\$ 31,387	\$ 181,712	\$ <b>213,099</b>	\$ 209,565
Excess of revenue over expense	12,638	1,374	<b>14,012</b>	3,534
Transfers	<u>(16,160)</u>	<u>16,160</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 27,865</u>	<u>\$ 199,246</u>	<u>\$ <b>227,111</b></u>	<u>\$ 213,099</u>

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See accompanying notes and schedules to the financial statements.

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# Augustana Students' Association

## Statement of Cash Flows

(Unaudited)

Year ended May 31

2017

2016

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Increase (decrease) in cash and cash equivalents

### Operating

Excess of revenue over expense from operations	\$ 14,012	\$ 3,534
Changes in non-cash working capital items		
Accounts receivable	21,081	(2,242)
Prepaid expenses	(897)	(4)
Accounts payable and accrued liabilities	110	2,357
Deferred contributions	<u>1,865</u>	<u>1,165</u>
	<u>36,171</u>	<u>4,810</u>

Increase in cash for the year 36,171 4,810

Cash and cash equivalents, beginning of year 215,547 210,737

Cash and cash equivalents, end of year \$ 251,718 \$ 215,547

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### Cash and cash equivalents consist of

Cash	\$ 68,088	\$ 45,513
Term deposits	<u>183,630</u>	<u>170,034</u>
	<u>\$ 251,718</u>	<u>\$ 215,547</u>

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See accompanying notes and schedules to the financial statements.

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# **Augustana Students' Association**

## **Notes to the Financial Statements**

(Unaudited)  
May 31, 2017

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### **1. Purpose of the organization**

Augustana Students' Association is a non-profit student organization at Augustana Faculty - University of Alberta in Camrose, Alberta. Its purpose is to provide for the administration of the affairs of the students at the university, to assist the university in achieving its mission and goals, to foster a spirit of unity and to promote the general welfare of the students. The association was incorporated on December 3, 2001 at which time it took over the operations of the Augustana Students' Union. The Association is not subject to either federal or provincial income taxes.

### **2. Significant accounting policies**

#### **Basis of presentation**

The Association has prepared these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. (ASNPO).

#### **Revenue recognition**

Augustana Students' Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Investment income on the internally created capital improvement fund is recognized as revenue when earned.

#### **Cash and cash equivalents**

Cash and cash equivalents includes cash on hand, bank balances net of outstanding cheques and deposits, and short-term guaranteed investment certificates.

#### **Capital assets**

The Association owns the following capital assets which have been expensed when purchased:

- Audio and visual materials
- Furnishings and leasehold improvements
- Computer equipment and software

#### **Contributed materials and services**

Augustana Students' Association benefits from the value of services donated by members interested in furthering its objectives. No amount is recorded for the year ended May 31, 2017 since the value is not readily determinable.



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# Augustana Students' Association

## Notes to the Financial Statements

(Unaudited)  
May 31, 2017

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### 2. Significant accounting policies (continued):

#### Financial Instruments

##### *Initial measurement*

The Association's financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

##### *Subsequent measurement*

At each reporting date, the Association measures its financial assets and liabilities at amortized cost. The financial instruments measured at amortized cost are cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities.

For financial assets measured at amortized cost, the Association regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Association determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized losses are recognized in operations in the year the reversal occurs.

#### Use of estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Many items in the preparation of these financial statements require management's best estimate. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action. These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Estimates are used when accounting for items and matters such as allowance for uncollectible accounts receivable, and inventory obsolescence.

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### 3. Restricted cash

Included in cash and term deposits is \$183,216 (2016 - \$169,621) set aside for future capital purchases which cannot be spent for general purposes. Included in cash is \$11,932 (2016 - \$7,952) in excess club funds which are to be spent on future club operating purposes and \$1,842 (2016 - \$1,842) set aside for T-shirts that cannot be spent for general purposes.

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### 4. Accounts payable and accrued liabilities

Government remittances (other than income taxes) total \$nil as of May 31, 2017 (2016 - \$nil).

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# Augustana Students' Association

## Notes to the Financial Statements

(Unaudited)  
May 31, 2017

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### 5. Deferred contributions

Deferred contributions represent unspent funds externally restricted for specific purposes. The deferred contribution balances at the end of the year are as follows:

	2017	2016
Student engagement	\$ <u>12,171</u>	\$ <u>10,307</u>

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### 6. Internally restricted net assets

Internally restricted net assets represent amounts that have been set aside for internally restricted purposes. The transfers to the capital improvement fund are for interest earned in the year of \$1,375, and the set amount of \$12 per student or \$12,180 for the current year. These funds are to be used for the construction of a student centre. The excess club funds are derived from monies that have not been spent by clubs in the current year and are to be spent by the clubs for operating purposes.

	Balance 2016	Increase	Decrease	Balance 2017
Capital Improvement Fund	\$ 171,918	\$ 13,554	\$ -	\$ 185,472
Excess Club Funds	7,952	3,980	-	11,932
T-Shirts	<u>1,842</u>	<u>-</u>	<u>-</u>	<u>1,842</u>
	<u>\$ 181,712</u>	<u>\$ 17,534</u>	<u>\$ -</u>	<u>\$ 199,246</u>

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### 7. Financial instruments risk

The Association's main financial instrument risk exposure is detailed as follows:

#### *Liquidity Risk*

The Association's liquidity risk represents the risk that the Association could encounter difficulty in meeting obligations associated with its financial liabilities. The Association is, therefore, exposed to liquidity risk with respect to its accounts payable and accrued liabilities. There was no significant change in exposure from the prior year.

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### 8. Commitments

The Association had committed up to \$4,000 in funds for the Augustana Garden in 2014. As of 2017 this commitment had not been fulfilled.

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## Augustana Students' Association Administrative Expenses

(Unaudited)

Year ended May 31

	2017	2016
Conferences	\$ 2,724	\$ 3,574
Council honorarium	1,100	1,125
Equipment and furnishings	945	1,756
Events	4,014	2,514
Fax	726	724
Professional development	3,006	1,626
Honorariums	701	393
Hospitality	3,531	1,944
Insurance	4,428	4,167
Memberships	500	500
Operating supply	22,580	25,784
Photocopy	769	1,112
Professional fees	3,998	3,844
Repairs and maintenance	100	769
Software	128	54
Student engagement	8,135	8,835
SU clothing	1,194	1,183
Travel	<u>365</u>	<u>580</u>
	<u>\$ 58,944</u>	<u>\$ 60,484</u>

## Augustana Students' Association Activities of Revenue and Expenditures

(Unaudited)  
May 31, 2017

2017			
	<u>Revenue</u>	<u>Expenditures</u>	<u>(Deficiency)</u>
Publications	\$ 2,374	\$ 17,262	\$ (14,888)
Social Events	13,230	41,178	(27,948)
Student Organizations	<u>9,116</u>	<u>11,990</u>	<u>(2,874)</u>
	<u>\$ 24,720</u>	<u>\$ 70,430</u>	<u>\$ (45,710)</u>

2016			
	<u>Revenue</u>	<u>Expenditures</u>	<u>Excess (Deficiency)</u>
Publications	\$ 8,514	\$ 22,683	\$ (14,169)
Social Events	15,036	43,838	(28,802)
Student Organizations	<u>6,542</u>	<u>13,314</u>	<u>(6,772)</u>
	<u>\$ 30,092</u>	<u>\$ 79,835</u>	<u>\$ (49,743)</u>