

## Student Activities Coordinating Committee

### *Purpose:*

The mandate of the Student Activities Coordinating Committee, hereby referred to as SACC, is to provide a communication link between the ASC and Clubs on campus. SACC shall be an opportunity for information sharing about dates and Club activities. SACC exists to provide a measure of accountability for Club spending and events. The membership of SACC shall govern themselves as per the following policy.

### *Policy:*

#### **Membership**

SACC shall consist of:

- the ASA Vice-President Student Life, who shall sit as chair
- one voting representative of each club sanctioned by the ASA.

#### **Meetings**

- SACC meetings will be held on the first Monday of every month, starting in October and ending in April except for October and January when the meetings will be on the second Monday.
- Quorum for SACC meetings shall consist of a representation of **2/3** (66%) of all ratified clubs
- SACC meetings are mandatory for all ASA sanctioned clubs. Clubs will receive one warning for missing a meeting and any meetings missed subsequent to that will call for reductions based on Policy 5.02 part 6
- Notice of meetings shall be distributed to each club not less than two weeks prior to the meeting. The clubs preference of an email or phone call will be used to determine the method of contact. Clubs shall also be notified of the first meeting of the year through a letter sent to the club contact's on-campus mail box
- When the club representative is unable to attend the meeting, an alternate must be found. If a club cannot send a representative because of practicum or class conflict, a written letter outlining reasons, must be given to the SACC Chairperson prior to the meeting so that the club will receive an excused absence
- All meetings are to be held in the SA Boardroom, L1-020.

#### **Decision Making**

- Each sanctioned club shall have one vote on SACC, cast by the clubs designated representative
- The Chair shall vote only to break a tie.
- No member of SACC may vote as a representative of two clubs
- If quorum is not present at a SACC meeting and an emergency matter needs to be dealt with, the Chair shall bring it with consent from SACC, to the ASA Students' Council for approval.
- Decisions of SACC within the established budget and guidelines are final
  - Violations of established guidelines and budget may be appealed to the ASA Students' Council.
  - Appeals must be in writing, signed by two members of the SACC and submitted to the ASA President within three class days after the SACC meeting.

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- If the ASA Students' Council agrees that established guidelines and/or budget have been violated, the related decisions of the SACC shall be void and the SACC must meet again to resolve the issue(s).

### **Powers**

- SACC shall review current club rules, funding guidelines, and priorities not less than once each academic year, make recommendations for changes and forward these recommendations to the Augustana Students' Council for approval.
- Recommendations shall include:
  - amounts and methods of allocations of funding to clubs
  - eligibility requirements for funding clubs
  - ASA budget for club funding
  - requirements and restrictions for registration of clubs
- Recommendations for changes in current club rules, guidelines, and priorities may be proposed and forwarded to the Augustana Students' Council whenever deemed necessary by SACC or as requested by the ASC.
- Recommendations for funding guidelines for the new budget year must be proposed by SACC for ratification by the incoming ASC before the end of winter semester.