

## Employee Definitions

### *Purpose:*

The Students' Association employs people in a number of different positions. Each type is subject to varying requirements with respect to hiring processes, remuneration, and other employment policies. For the purpose of creating policy for the Policy Manual, this policy defines the areas in which people may be employed within the Students' Association.

### *Policy:*

- Hourly Positions are those non-permanent student positions within a Students' Association department for which the employee is paid on an hourly basis.
- Term Positions are those positions for which students are elected or hired on a year-to-year basis, excluding the Executive positions.
- Management Positions are those permanent positions responsible for the day-to-day management and operation of the Students' Association. These include:
  - Senior Management – Executive Director
  - Office Assistant - to the President and Executive Director
  - Supervisors – specific to any retail enterprises
- Project and Extraordinary Positions are temporary positions with the Students' Association that may be created from time to time, that are of less than sixty days duration, or with an honorarium of less than \$1,000.