Policy # 2.5.2 Section: Elections

Candidate Election Guidelines

Purpose:
Outline the guidelines that all candidates follow during the nomination and election process.

Policy:
Nominations

- Nomination forms must include 15 legible signatures of ASA members attending Augustana Faculty. Nomination forms must be handed in person to the ASA Executive Director by the date specified.

- All candidates must hand in a platform statement with their nomination forms. This statement should summarize their position as a prospective ASC member, and will be posted around campus for the benefit of the voters.

- Candidates are able to withdraw their nomination by notifying the DRO up until 9:00 a.m. on the day before polls open.

Campaigning

- All candidates must attend the mandatory candidates' information session, which will be held immediately after nominations close. Campaigning will commence after the meeting.

- The DRO shall determine and announce the time and date of the commencement of campaign activities, to occur no fewer than seven (7) days before the date of any vote prior to the end of November each year.

- Prior to distribution, all campaign materials (posters, banners, buttons, etc.) must be approved by the DRO.

- Campaign materials with profanity, nudity, slander, sexism, racism, religious discrimination, and/or violence will not be approved by the DRO.

- Campaigning must not unduly interfere with the daily life of Augustana students or deface Augustana Campus property.

- Candidates are restricted to spending $250.00 of their own money, including donations, on their campaign. All applicable receipts must be forwarded to the DRO by the end of the campaigning period.

- Candidates may not remove or alter any other candidate's material.

- Candidates are responsible for their supporters. If a supporter violates the principles of these guidelines an investigation shall be launched by the DRO. If the supporter is found to be acting negatively on behalf of a candidate, the

candidate will be held responsible for the supporter's actions.

- Current ASC members may not assist candidates with campaigning, beyond word of mouth.

- All candidates must attend the Candidates' Forum. The time and location shall be set by the DRO, and candidates are to be informed by the DRO at least one week in advance.

- All campaign material must be removed by candidates by 9:00 p.m. on the last day of voting.

- There should not be any campaign material within a 6 meter radius of the polling stations.

- Candidates who have access to the ASA offices shall not use the materials or equipment available for campaigning purposes.

- If a candidate is a current Executive member, he/she is not permitted to use their respective Executive ualberta email for campaigning purposes.

Posters & Campaign Material

- Candidates may not remove or alter any other candidates' materials.
- Prior to distribution, all those campaigning for ASA positions must have their campaign materials (posters, banners, buttons, etc.) approved by the DRO.
- Posters are not allowed on any bulletin boards operated by specific departments that are not reserved for students.
- Posters are not allowed on windows, doors, cement pillars, or drywall.
- Any advertisement done outdoors must be approved by the DRO prior to seeking faculty permission.
- The DRO has final and absolute say as to where ASA and SU Candidates can post materials.
- SU Candidates must still abide by SU bylaws in regards to number of posters per building.
- Zero tolerance for any advertisements posted on the main floor of the forum.
- All campaign materials must be removed by candidates by 9:00pm on the last day of voting.

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- Campaign material is not permitted within a 6 meter radius of the polling stations.

Campaigning with Social Media

Facebook, Twitter etc. may only be used for campaign purposes within the campaign period. Like physical materials, campaign materials used on Facebook, etc. must be approved by the Deputy Returning Officer before being made public.

Candidates must adhere to the following procedures:

- Candidates who wish to create a group or fan page on Facebook must add the DRO as a friend and appoint them as an administrator of any elections-related page. Any candidates posting updates on Twitter must also inform the DRO of such, and will be followed by DRO.
- Discussion boards and “wall posts” will be monitored by the DRO or any assigned Elections Employee and posts deemed inappropriate may be removed.
- Candidates must remove any online campaign source by 9:00 p.m. on the last day of voting.

Polling

- No one may influence voters at the polling stations. Attendants at the polling stations are responsible for enforcing voter privacy.
- On the last day of polling, all candidates are required to attend the results announcement. If a candidate is unable to attend, they must inform the DRO and have the option of appointing a scrutineer to attend in their place. Results of the election will be posted around campus for student consumption, following the approval of the DRO.
- All candidates running in a non-contested ballot must have 50% plus one (simple majority) of the popular vote to be successful.

Discipline

- All infractions of the Election Guidelines shall be subject to policy 2.5.3, Candidate Discipline and Dismissal.