

**Policy Making***Purpose:*

The Augustana Students' Association, empowered by the students of the Augustana Faculty and the University of Alberta Students' Union ensures that operating policies are developed.

The Augustana Students' Association believes that developing policies provides a necessary framework and source for continuity within the organization. It is expected that all council members, staff members, committees, and volunteers know the policy pertaining to their duties.

Keeping the input of the council and members in mind, the Augustana Students' Council shall look towards the office manager for input on policy.

*Policy:*

Being that policy is the responsibility of the Augustana Students' Council, they shall:

- Annually convene a committee that shall be responsible for policy needs that arise.
  - This committee shall be chaired by the VP Academic.
  - This committee shall be named the Agenda and Priorities Committee.
  - This committee shall review the policy manual annually and conduct a comprehensive review bi-annually.
- Ensure all policy created is of standard according to all relevant legislation, including not only governmental legislation, but also that of the Augustana Students' Association, the University of Alberta Students' Union, and the Council of Alberta University Students.
- Develop policy from the widest, broadest, most general terms possible, specifying only as need sees fit, and only to the necessary level of control.
- Interested students and lifetime members may give input to the Agenda and Priorities Committee as they wish too. All members of the Augustana Students' Association have the right to affect policy.
- All policy must be available to council members, staff members, and volunteers once it has been passed.
- Ensure that the Executive Director identifies areas of the policy manual needing development.